



**CITY COMMISSION MEETING
AGENDA FOR MAY 28, 2024
5:00 PM
CITY HALL COMMISSION CHAMBERS
300 SOUTH FIFTH STREET**

*Any member of the public who wishes to make comments to the Board of Commissioners is asked to fill out a Public Comment Sheet and place it in the box located at the end of the Commissioner's desk on the left side of the Commission Chambers. The Mayor will call on you to speak during the **Public Comments** section of the Agenda.*

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

ADDITIONS/DELETIONS

NEW EMPLOYEE INTRODUCTIONS Taylor Morsching, Assistant Director of Parks & Recreation - Amie Clark

PUBLIC COMMENTS

MAYOR'S REMARKS

Items on the Consent Agenda are considered to be routine by the Board of Commissioners and will be enacted by one motion and one vote. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent Agenda and considered separately. The City Clerk will read the items recommended for approval.

	I.	<u>CONSENT AGENDA</u>	
	A.	Approve Minutes for May 14, 2024, Board of Commissioners Meeting	
	B.	Receive & File Documents	
	C.	Personnel Actions	
	D.	Accept bid proposal and authorize Mayor to execute Agreement for Custodial Services in City Park Facilities with Rightway Janitorial Services, LLC. - A. CLARK	
	E.	Approve the Application and Acceptance of a Department of Justice Bulletproof Vest Program Grant in the amount of \$7,550 - B. LAIRD	
	F.	Fleet Maintenance Service Agreement between the City of Paducah Fleet Division and Livingston County Emergency Management - C. YARBER	
	G.	Fleet Maintenance Service Agreement between the City of Paducah Fleet Division and Barkley Regional Airport Authority - C. YARBER	
	H.	Purchase of One (1) 1/2 Ton Pickup 4x4 SSV for the Fire Department in the amount of \$79,000 - C. YARBER	

	II.	<u>MUNICIPAL ORDER(S)</u>
	A.	Authorize the Acceptance of a Kentucky Pride Fund Composting Grant in the Amount of \$605,071 - C. YARBER
	B.	Approve a Contract for Services with Beautiful Paducah for the 2024 BBQ On the River in the amount of \$75,000 - D. JORDAN
	III.	<u>RESOLUTION(S)</u>
	A.	Resolution in Support of Medical Cannabis Businesses operating within the City of Paducah - L. PARISH
	B.	Resolution supporting Goodwill Industries of Kentucky - D. JORDAN
	C.	Resolution Supporting the Paducah Housing Authority in Applying for a Choice Neighborhoods Initiative (CNI) Grant - JOSEPH ANDERSON
	IV.	<u>ORDINANCE(S) - ADOPTION</u>
	A.	Approve the closing of 2,826 square feet of a 10' alley west of S 24 th Street between Center Street and Seitz Street, and the closing of 4,046 square feet of a 10' alley west of S 24th Street between Seitz Street and Barnett Street. - M. TOWNSEND
	B.	Approve an Interlocal Agreement for Provision of Emergency 911 Services with McCracken County - D. JORDAN
	V.	<u>ORDINANCE(S) - INTRODUCTION</u>
	A.	Approve the Fiscal Year 2025 Budget (07/01/2024 -- 06/30/2025) for the City of Paducah - D. JORDAN & J. PERKINS
	B.	Repeal & Replace Chapter 42, Article IV, Noise Ordinance of the Paducah Code of Ordinances - D. JORDAN & L. PARISH
	VI.	<u>DISCUSSION</u>
	A.	Quarterly Grants Update - H. REASONS
	VII.	<u>COMMENTS</u>
	A.	Comments from the City Manager
	B.	Comments from the Board of Commissioners
	VIII.	<u>EXECUTIVE SESSION</u>

Agenda Action Form Paducah City Commission

Meeting Date: May 28, 2024

Short Title: Accept bid proposal and authorize Mayor to execute Agreement for Custodial Services in City Park Facilities with Rightway Janitorial Services, LLC. - **A. CLARK**

Category: Municipal Order

Staff Work
By: Amie Clark
Presentation
By: Amie Clark

Background Information: On April 9, 2024, the BOC authorized release for a Request for Bids for Custodial Services for City Park facilities for the Parks and Recreation Department. The Request for Bids was released to the public on April 17, with a submission deadline of May 3, 2024. One bid was submitted. After review, bid is considered to be valid and acceptable.

Recommendation to accept the bid and execute contract for services with Rightway Janitorial Services, LLC effective July 1, 2024 and ending June 30, 2025, for the base amount of \$53,850.00, for custodial services for public restroom facilities in City of Paducah parks, with additional services as requested by the Parks and Recreation Department, at unit pricing as follows:

- Daily Cleaning Services in the amount of \$44,000.00
- Daily Cleaning Services on Holidays in the amount of \$3,250.00
- Quarterly Cleaning services in the amount of \$6,600.00

Additional cleaning services will be provided at the following per unit rates:

- Second Daily Cleaning Services in the amount of \$125 per day
- Second Daily Cleaning Services on Holidays in the amount of \$250 per day
- Reservation Facilities in the amount of \$60 per day
- City-Sponsored Special Events in the amount of \$100 per day
- Call-In Services (Must report for duty to qualify) in the amount of \$70 per hour

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name: Operations

Account Number: 1000-24-2402-523070

Staff Recommendation: Approve

Attachments:

1. MO - custodial services parks – Rightway 2024

Agenda Action Form Paducah City Commission

Meeting Date: May 28, 2024

Short Title: Approve the Application and Acceptance of a Department of Justice Bulletproof Vest Program Grant in the amount of \$7,550 - **B. LAIRD**

Category: Municipal Order

Staff Work By: Robin
Newberry, Hope Reasons
Presentation By: Brian Laird

Background Information: The U.S. Department of Justice (DOJ) Bulletproof Vest Partnership (BVP) Grant Program, an online application, provides a maximum 50-percent reimbursement for the purchase of body armor for police. The National Institute of Justice, the research, development and evaluation agency of the United States Department of Justice, sets the only nationally accepted standards for body armor worn by law enforcement officers. NIJ recognizes an industry standard of a five-year life span on body armor. The Department of Justice BVP also recognizes a five-year life span on body armor. In light of these industry standards and endorsements by the preeminent law enforcement agencies, the Paducah Police Department follows a five-year replacement plan for body armor worn by law enforcement officers.

The Police Department is requesting funding for 20 body armor vests for a total cost of \$15,100. The cost per vest on the state contract price is \$755. This grant requires a 50-percent match; therefore, the Police Department will request \$7,550 from the BVP program and provide \$7,550 from FY25 operating funds.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name: Field Operating Supplies

Account Number: 10001602-535130

Staff Recommendation: Authorize the application and acceptance of the Bulletproof Vest Grant Program grant and the Mayor to sign all documentation related to same.

Attachments:

1. MO - app & award – DOJ – Bulletproof Vest Grant 2024

Agenda Action Form Paducah City Commission

Meeting Date: May 28, 2024

Short Title: Fleet Maintenance Service Agreement between the City of Paducah Fleet Division and Livingston County Emergency Management - **C. YARBER**

Category: Municipal Order

Staff Work By: Jim
Scutt, Debbie Collins
Presentation By: Chris
Yarber

Background Information: On April 5, 2024, a Fleet Maintenance Service agreement was entered into for the City of Paducah Fleet Division to provide all professional labor, materials, equipment, and operations necessary for scheduled maintenance, upkeep, repair and preventive maintenance, pursuant to the fee schedule for Livingston County Emergency Management.

Does this Agenda Action Item align with a Commission Priority? No
If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approve a Municipal Order for the Fleet Maintenance Service Agreement for the City of Paducah Fleet Division to provide all professional labor, materials, equipment, and operations necessary for scheduled maintenance, upkeep, repair and preventive maintenance, pursuant to the fee schedule for Livingston County Emergency Management.

Attachments:

1. MO - agree-fleet maintenance services – Livingston County Emergency Management 2024
2. Livingston Emergency Management_Fleet Agreement
3. Service Agreement labor rates

Agenda Action Form Paducah City Commission

Meeting Date: May 28, 2024

Short Title: Fleet Maintenance Service Agreement between the City of Paducah Fleet Division and Barkley Regional Airport Authority - **C. YARBER**

Category: Municipal Order

Staff Work By: Jim
Scutt, Debbie Collins
Presentation By: Chris
Yarber

Background Information: On April 22, 2024, a Fleet Maintenance Service agreement was entered into for the City of Paducah Fleet Division to provide all professional labor, materials, equipment, and operations necessary for scheduled maintenance, upkeep, repair and preventive maintenance, pursuant to the fee schedule for Barkley Regional Airport Authority.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approve a Municipal Order for the Fleet Maintenance Service Agreement for the City of Paducah Fleet Division to provide all professional labor, materials, equipment, and operations necessary for scheduled maintenance, upkeep, repair and preventive maintenance, pursuant to the fee schedule for Barkley Regional Airport Authority.

Attachments:

1. MO - agree-fleet maintenance services – Barkley Regional Airport Authority
2. Barkley Regional Airport Authority_Fleet Agreement
3. Service Agreement labor rates

Agenda Action Form Paducah City Commission

Meeting Date: May 28, 2024

Short Title: Purchase of One (1) 1/2 Ton Pickup 4x4 SSV for the Fire Department in the amount of \$79,000 -
C. YARBER

Category: Municipal Order

Staff Work By: Jim
Scutt, Debbie Collins
Presentation By: Chris
Yarber

Background Information: On March 28, 2024, sealed written bids were opened for the purchase of One (1) 1/2 Ton Pickup 4x4 SSV to be used by the Fire Department. Two bids were received, with Linwood Motors submitting the only responsive evaluated bid in accordance with the specifications at a price of \$79,000.00. The delivery time will be 180 days after contract execution.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name: Rolling Stock/Vehicle Fleet Lease Trust Fund

Account Number: 71000210 540050

Staff Recommendation: To receive and file the bid and adopt a Municipal Order authorizing the Mayor to execute an agreement with Linwood Motors for the purchase of One (1) 1/2 Ton Pickup 4x4 SSV in the amount of \$79,000.00.

Attachments:

1. MO - purchase one ½ ton pickup 4x4 SSV – Fire Department
2. 00020 - Invitation to Bid
3. Bid Tab Pickup SSV
4. Proposed Agreement_signed
5. Spec Pick Up LIst
6. Linwood
7. John Jones Police Pursuit Vehicles

Agenda Action Form Paducah City Commission

Meeting Date: May 28, 2024

Short Title: Authorize the Acceptance of a Kentucky Pride Fund Composting Grant in the Amount of \$605,071 - **C. YARBER**

Category: Municipal Order

Staff Work By: Chris Yarber, Randy Crouch, Hope Reasons
Presentation By: Chris Yarber

Background Information: Administered by the Department for Environmental Protection, Division of Waste Management, the purpose of this grant is to assist eligible applicants in their efforts to achieve a successful program to divert materials from being landfilled and direct them to composting, reuse or other recycling options. The Recycling and Household Hazardous Waste Grants Program was established in 2006 by Senate Bill 50, effective July 12, 2006, and incorporated as part of the Kentucky Pride Fund.

The Public Works Department requested \$605,071 for a horizontal grinder and radial stacker for the City's Composting Facility. This grant requires a 25% match of \$201,690 for a total project cost of \$806,761. The Paducah Board of Commissioners approved the application for this grant on March 26, 2024 with Municipal Order 2871.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name: Building and Improvements

Account Number: 50002211 542050

Staff Recommendation: Authorize the acceptance of the Ky Pride Fund Composting Grant and the Mayor to sign all documents related to same.

Attachments:

1. MO - accept - KY Pride Composting Grant - 2024

Agenda Action Form Paducah City Commission

Meeting Date: May 28, 2024

Short Title: Approve a Contract for Services with Beautiful Paducah for the 2024 BBQ On the River in the amount of \$75,000 - **D. JORDAN**

Category: Municipal Order

Staff Work By: Daron Jordan, Lindsay Parish,
Michelle Smolen

Presentation By: Daron Jordan

Background Information: This Municipal Order authorizes a contract for services with Beautiful Paducah, Inc. in the amount of \$75,000 to host the 30th Annual BBQ on the River Festival. The payments will be split into two equal installments of \$37,500, with the first installment to be paid before June 30, 2024, and the second installment to be paid upon successful completion of the event.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority: Downtown.

Communications Plan:

Funds Available: Account Name: Beautiful Paducah

Account Number: 24000401 580900

Staff Recommendation: Approval.

Attachments:

1. MO - agree- Beautiful Paducah 2024 BBQOTR
2. Beautiful Paducah Contract

Agenda Action Form Paducah City Commission

Meeting Date: May 28, 2024

Short Title: Resolution Supporting the Paducah Housing Authority in Applying for a Choice Neighborhoods Initiative (CNI) Grant - **JOSEPH ANDERSON**

Category: Resolution

Staff Work By: Daron Jordan,
Joseph Anderson
Presentation By: Joseph
Anderson

Background Information: This action approves a Resolution supporting the Paducah Housing Authority in applying for a Choice Neighborhoods Initiative (CNI) Grant. The CNI Grant is offered through HUD to transform distressed neighborhoods and public housing into mixed-income neighborhoods linking housing improvements with appropriate services, schools, public assets, transportation, and access to jobs. Further, this resolution includes a financial pledge of \$25,000 to be used towards the work of the project if the CNI grant is awarded.

Does this Agenda Action Item align with a Commission Priority? No
If yes, please list the Commission Priority: Housing.

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approve.

Attachments:

1. Resolution - ChoiceNeighborhoodsPlanningGrantResolution

Agenda Action Form Paducah City Commission

Meeting Date: May 28, 2024

Short Title: Approve the closing of 2,826 square feet of a 10' alley west of S 24th Street between Center Street and Seitz Street, and the closing of 4,046 square feet of a 10' alley west of S 24th Street between Seitz Street and Barnett Street. - **M. TOWNSEND**

Category: Ordinance

Staff Work By: Melanie
Townsend, Josh Sommer
Presentation By: Melanie
Townsend

Background Information: The following adjacent property owner has submitted an executed application requesting the closure of 2,826 square feet of a 10' alley west of S 24th Street between Center Street and Seitz Street and the closing of 4,046 square feet of a 10' alley west of S 24th Street between Seitz Street and Barnett Street.:

- City of Paducah

On May 6, 2024, the Paducah Planning Commission held a public hearing and positively recommended these closures to the City Commission. All the utility companies have agreed to this closure.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority: [Commission Priorities List](#)

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: To adopt an ordinance authorizing the closure of 2,826 square feet of a 10' alley west of S 24th Street between Center Street and Seitz Street and the closing of 4,046 square feet of a 10' alley west of S 24th Street between Seitz Street and Barnett Street, and authorizing the Mayor to execute the closure plat and all necessary documents to complete the transfer of property to the adjacent property owner.

Attachments:

1. ORD - alley closures west of 24th Street between Center Street-Seitz Street - Barnett Street
2. S 24th St basin closure_application
3. S 24th St basin closure_PC resolution
4. S 24th St basin closure_plat

Agenda Action Form Paducah City Commission

Meeting Date: May 28, 2024

Short Title: Approve an Interlocal Agreement for Provision of Emergency 911 Services with McCracken County - **D. JORDAN**

Category: Ordinance

Staff Work

By: Daron Jordan

Presentation

By: Daron Jordan

Background Information: This ordinance authorizes the City to enter into an Interlocal Agreement for Provision of Emergency 911 Services. This agreement includes, but is not limited to, the following provisions:

- Designate the Police Chief or his/her designer as the Criminal Justice Agency Director (CJA Director) of 911. The Paducah Police Department retains management control of 911.
- Creates a five (5) member citizen board to be responsible for adopting a recommended annual operating budget for 911 and presenting this recommendation to the City and County no later than April 1st each year as well as a bi-annual report. The Board is also responsible for making any necessary changes to 911 Policies and Procedures, with guidance from the CJA Director. The Board cannot make changes to policies and procedures related to issues concerning employment or personnel but can make recommendations to the Board of Commissioners with respect to personnel. The Board may enter into User Agreements and must ensure that revenues and expenditures of 911, administered by the City's Finance Department, are audited on an annual basis by a qualified CPA. Additional roles and duties are outlined in the full Interlocal Agreement.
- Creates a Paducah-McCracken County 911 Service User Committee made up of Paducah's Chief of Police or his/her designee, Paducah Fire Chief or his/her designee, McCracken County Sheriff or his/her designee, the Paducah-McCracken Office of Emergency Management Director or his/her designee, one member from each of the five County Fire Protection Districts, and one member from any other customer served by 911. This committee may make recommendations to the CJA Director which may or may not be implemented by the CJA Director. Recommendations not taken by the CJA Director can be referred to the citizen board.
- Funding shall be implemented through parcel fees imposed by ordinances approved by the City of Paducah and McCracken County, fees on wireless services, grants, user fees, and any other lawful source of revenue.
- Telephone landline fees are abolished by the City and County as part of this Interlocal Agreement.
- This Interlocal Agreement is for a period of five (5) years. It automatically renews for an additional five (5) years at the end of the initial term and any subsequent terms unless either party withdraws or terminates the agreement.

Does this Agenda Action Item align with a Commission Priority? Yes

If yes, please list the Commission Priority: 911 Radio Equipment Upgrade, Governance, and Revenue

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approval.

Attachments:

1. ORD - Interlocal Agreement 911 Services
2. PADUCAH-MCCRACKEN 911 SERVICE AGREEMENT

Agenda Action Form

Paducah City Commission

Meeting Date: May 28, 2024

Short Title: Approve the Fiscal Year 2025 Budget (07/01/2024 -- 06/30/2025) for the City of Paducah - **D. JORDAN & J. PERKINS**

Category: Ordinance

Staff Work By: Audra Kyle, Kamra Davenport, Kristi Grayi, Karen Queen, Jonathan Perkins

Presentation By: Daron Jordan, Jonathan Perkins, Audra Kyle

Background Information: The proposed Fiscal Year 2025 budget...

1. Includes all annual debt service payment obligations;
2. Includes 4% wage adjustments as contractually obligated for IAFF, FOP, and AFSCME; and, 4% for non-represented full-time employees;
3. Allows for the minimum 10% General, Investment and Solid Waste Funds reserve requirement;
4. Utilizes 'unreserved cash balances' for the General, Investment, Fleet Lease Trust and Bond Funds;
5. Includes State mandated pension contributions;
6. Includes appropriations for numerous outside agencies;
7. Includes funding for BOC priorities; and,
8. Assumes a 4% increase in real estate property tax levy (to be voted on in a separate tax levy ordinance in fall of 2024).

Does this Agenda Action Item align with a Commission Priority? Yes.

If yes, please list the Commission Priority: Commission Priorities List

Communications Plan:

Funds Available: Account Name: Various

Account Number: Various

Staff Recommendation: Recommend the BOC approve the FY2025 budget proposal

Attachments:

1. Budget FY2025 Ordinance
2. Ordinance - Publication, (FY2025)
3. Summary by type for Clerk

Agenda Action Form Paducah City Commission

Meeting Date: May 28, 2024

Short Title: Repeal & Replace Chapter 42, Article IV, Noise Ordinance of the Paducah Code of Ordinances
- **D. JORDAN & L. PARISH**

Category: Ordinance

Staff Work By: Daron Jordan, Michelle Smolen, Lindsay
Parish, Brian Laird

Presentation By: Daron Jordan, Lindsay Parish

Background Information: The current noise ordinance has provisions in it that has proved unenforceable due vagueness. The new ordinance removes any vague language and makes violation of the ordinance an objective standard. With respect to residential and commercial establishments, decibel levels are established for certain times of day and certain days of the week. Further, the use of outdoor speakers and outdoor live entertainment is regulated.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority: Commission Priorities List

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Adopt Ordinance

Attachments:

1. Ord - Noise Ordinance Amendment