



**CITY COMMISSION MEETING  
 AGENDA FOR JUNE 25, 2024  
 5:00 PM  
 CITY HALL COMMISSION CHAMBERS  
 300 SOUTH FIFTH STREET**

*Any member of the public who wishes to make comments to the Board of Commissioners is asked to fill out a Public Comment Sheet and place it in the box located at the end of the Commissioner's desk on the left side of the Commission Chambers. The Mayor will call on you to speak during the **Public Comments** section of the Agenda.*

**ROLL CALL**

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

**ADDITIONS/DELETIONS**

**NEW EMPLOYEE INTRODUCTIONS** Interim Planning Director Carol Gault - M. SMOLEN

**PRESENTATION** Paducah Water Agency Overview - Jason Petersen

**PUBLIC COMMENTS**

**MAYOR'S REMARKS**

*Items on the Consent Agenda are considered to be routine by the Board of Commissioners and will be enacted by one motion and one vote. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent Agenda and considered separately. The City Clerk will read the items recommended for approval.*

	<b>I.</b>		<b><u>CONSENT AGENDA</u></b>
		A.	Approve Minutes for the June 11, 2024, Board of Commissioners Meeting
		B.	Receive & File Documents
		C.	Appointment of Herbert Gregory to the Paducah-McCracken County Senior Citizens Board
		D.	Reappointment of Charles "Chip" Bohle, Patrick White and Joseph Benberry to the Paducah Area Transit Authority Board
		E.	Appointment of Jonathan Mark Davis and Joint Appointment of Will Cox to the Paducah-McCracken County Joint Sewer Agency Board
		F.	Reappointment of Mark Whitlow and Joint Reappointment of Alexandra Sherwood to the Paducah-McCracken County Convention Center Corporation
		G.	Personnel Actions

		H.	Reimbursement Agreement with Paducah Water for the S 24th Street Waterline Relocation Expenses - <b>G. GUEBERT</b>
		I.	Accept proposed premiums from the Kentucky League of Cities for Workers' Compensation, Liability Insurance, and Property Insurance Coverage for a total amount of \$1,262,094.99 - <b>S. WILCOX</b>
		J.	Approve Contract Modification #1 to BUILD Grant Contract for Professional Services with HDR, Inc. for \$40,000 - <b>M. TOWNSEND</b>
		K.	Approve an Interlocal Participation Agreement for Cooperative Purchasing with Buy Board, National Purchasing Cooperative to allow for the purchase of certain services and goods at a cost savings to the City - <b>C. YARBER</b>
		L.	Authorize the Acceptance of a 2024 Kentucky 911 Services Board Grant in the Amount of \$99,653 - <b>B. LAIRD</b>
		M.	Authorize the Acceptance of a State and Local Cybersecurity Security Grant in the Amount of \$50,000 - <b>E.STUBER</b>
	<b>II.</b>	<b><u>BOARD APPOINTMENT(S)</u></b>	
		A.	Appointment of Paul Gouriex, Uppinder Mehan, Ashlea McMillan, Elisha Winslow and Julie Harris to the Paducah Riverfront Development Authority
	<b>III.</b>	<b><u>MUNICIPAL ORDER(S)</u></b>	
		A.	City of Paducah Title VI Program Plan Adoption - <b>S. WILCOX</b>
		B.	Accept recommendation from Sports Tourism Commission for evaluated bids for Paducah Sports Park for Bid Package 01 - Site: Field Turf and approve construction contracts with Sprinturf in the amount of \$6,321,087.00 - <b>A. CLARK &amp; D. JORDAN</b>
		C.	Accept recommendation from Sports Tourism Commission for evaluated bids for Paducah Sports Park for Bid Package 01 - Site: Lighting and approve construction contracts with Musco in the amount of \$2,264,475.00 - <b>A. CLARK &amp; D. JORDAN</b>
		D.	Accept recommendation from Sports Tourism Commission for evaluated bids for Paducah Sports Park for Bid Package 01 - Site/Civil and Bid Package 02 - Buildings and approve construction contracts with A&K Construction in the amount of \$47,771,839.00 - <b>A. CLARK &amp; D. JORDAN</b>
		E.	Accept recommendation from Sports Tourism Commission for Paducah Sports Park for Bid Package 02 - Food and Beverage and approve contract for services with Stafford Smith in the amount of \$608,833.00 - <b>A. CLARK &amp; D. JORDAN</b>
	<b>IV.</b>	<b><u>ORDINANCE(S) - ADOPTION</u></b>	

		A.	Approve an Ordinance Creating a Real Estate Parcel Fee for the Funding of 911 Services, Maintenance, and Equipment - <b>D. JORDAN</b>
	<b>V.</b>	<b><u>ORDINANCE(S) - INTRODUCTION</u></b>	
		A.	Approve Section 8 Housing Choice Voucher Program FY25 Budget - <b>LASICA McEWEN</b>
	<b>VI.</b>	<b><u>COMMENTS</u></b>	
		A.	Comments from the City Manager
		B.	Comments from the Board of Commissioners
	<b>VII.</b>	<b><u>EXECUTIVE SESSION</u></b>	

# Agenda Action Form

## Paducah City Commission

Meeting Date: June 25, 2024

Short Title: Reimbursement Agreement with Paducah Water for the S 24th Street Waterline Relocation Expenses - **G. GUEBERT**

Category: Municipal Order

Staff Work By: Melanie Townsend,  
Brandy Topper-Curtis  
Presentation By: Greg Guebert

**Background Information:** To construct the S 24th Street Project, the water lines within the Roadway Project area will require relocation, extension, and/or new construction, the “Water Construction.” To reduce the costs associated with the Roadway Project, Paducah Water has agreed to complete the “Water Construction” at its own expense.

Upon completion of the “Water Construction” work by Paducah Water, the City will reimburse Paducah Water for all costs involving the Water Construction, which is estimated at \$157,000. This amount is an estimate only. If the actual costs to complete the “Water Construction” exceed this estimate, payment for all materials installed and the labor required for the “Water Construction” work shall be made by the City to Paducah Water.

Does this Agenda Action Item align with a Commission Priority? Yes

If yes, please list the Commission Priority: Stormwater, Quality of Life, Southside Improvements

**Communications Plan:** Work with the Communications Manager to publicize and discuss the project with the residents.

Funds Available: Account Name: S 24th Street

Account Number: ST0041

**Staff Recommendation:** Authorize the Mayor to execute a Reimbursement Agreement with Paducah Water for “Water Construction” work related to the S 24th Street Improvement Project and authorize the Finance Director to issue payment to Paducah Water for the actual total costs upon completion of the Water Construction work, which is estimated to be \$157,000,

**Attachments:**

1. MO Agree - Paducah Water Works Reimburse S 24th Waterline Relocation
2. Reimbursement Agreement

# Agenda Action Form Paducah City Commission

Meeting Date: June 25, 2024

**Short Title:** Accept proposed premiums from the Kentucky League of Cities for Workers' Compensation, Liability Insurance, and Property Insurance Coverage for a total amount of \$1,262,094.99 - **S. WILCOX**

**Category:** Municipal Order

**Staff Work By:** Stefanie Wilcox,  
Braden Throgmorton  
**Presentation By:** Stefanie Wilcox

**Background Information:** Each year, the City of Paducah receives from the Kentucky League of Cities (KLC) the invoices for payment to cover the above-mentioned areas. Total fiscal year 2024 - 2025 (FY2025) premiums are for the following: (1) Worker's Compensation \$389,033.66, (2) Liability Insurance \$703,803.82, (3) Property Insurance Coverage \$169,257.51. The Health Department to reimburse \$3,650.36, for property expenses associated with coverage of the Health Department. Paxton Park Golf Course to reimburse \$5,114.03, for property expenses associated with the Golf Course. After careful review and consideration, this year we will be increasing the general liability deductible from \$0 to \$10,000 per occurrence, the auto deductible from \$0 to \$10,000 per occurrence, and the overall liability limit from \$2 million to \$4 million.

**Does this Agenda Action Item align with a Commission Priority?** No

If yes, please list the Commission Priority:

**Communications Plan:**

**Funds Available:** Account Name:  
Account Number:

**Staff Recommendation:** Recommend to continue with the Kentucky League of Cities for property, liability, and worker's compensation insurance coverage.

**Attachments:**

1. MO insurance - KLC FY2025
2. FY25 KLC Invoices

# Agenda Action Form

## Paducah City Commission

Meeting Date: June 25, 2024

Short Title: Approve Contract Modification #1 to BUILD Grant Contract for Professional Services with HDR, Inc. for \$40,000 - **M. TOWNSEND**

Category: Municipal Order

Staff Work  
By: Melanie  
Townsend  
Presentation  
By: Melanie  
Townsend

**Background Information:** Background Information:

Summary: Approve Contract Modification for \$40,000 for Supplemental Archaeological Surveying and other out-of-scope work items requested since contract approval.

Background: In November 2019, the City of Paducah was notified of the award of \$10.4M from the Better Utilizing Investments to Leverage Development (BUILD) grant program to be administered through the Maritime Administration (MARAD). The City must complete all National Environmental Protection Act (NEPA) regulatory requirements as part of the grant obligation process. In April 2020, the City entered into a professional services contract with BFW to provide Environmental Assessment services per Ordinance 2020-04-8632 to fulfill the NEPA requirements to obligate the grant money for the City. The grant obligation deadline is September 30, 2022.

In September 2021, the City received MARAD approval to begin expending Pre-Incurred grant match funds on design and engineering. Therefore, on October 26, 2021, the Engineering Department received Requests for Qualifications for professional engineering design and construction administration services. HDR and subcontractor BFW submitted the only Statement of Qualifications. The review team reviewed the submission and found it responsive to the Request for Qualifications.

On March 23, 2022, the City and HDR, Inc. signed a Professional Services Contract for \$2,039,500.00 as approved by Ordinance 2022-23-8725.

During the design process, Task 12, "Modern Technology," was not performed, and the lump sum fee of \$32,000 will be used to cover work requested that was not in the original scope. As part of the Programmatic Agreement, the City was required to perform Supplemental Archaeological Testing, which cost \$40,000.

The total cost of work items not in the original scope is \$72,000. However, with the \$32,000 credit from Task 12, the total Contract Modification cost is \$40,000, resulting in a total contract amount of \$2,079,500.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority: Downtown

Communications Plan: Work with the Communications Manager to provide public information and updates as the project progresses.

Funds Available: Account Name: BUILD grant

Account Number: DT0050

**Staff Recommendation:** Authorize the Mayor to sign Contract Modification #1 with HDR, Inc. for \$40,000 in Engineering Design and Construction Administration services for the BUILD FY2019 grant, for a total contract amount of \$2,079,500.00.

**Attachments:**

1. MO BUILD Grant HDR Contract Modification No 1
2. HDR\_BUILD\_EngDesConst\_CM 1\_request

# Agenda Action Form

## Paducah City Commission

Meeting Date: June 25, 2024

**Short Title:** Approve an Interlocal Participation Agreement for Cooperative Purchasing with Buy Board, National Purchasing Cooperative to allow for the purchase of certain services and goods at a cost savings to the City - **C. YARBER**

**Category:** Municipal Order

Staff Work  
By: Debbie  
Collins  
Presentation  
By: Chris  
Yarber

**Background Information:** Buy Board, National Purchasing Cooperative, is an administrative agency of cooperating local governments and other governmental entities. KRS allows for local governments to enter into agreements for Cooperative Purchasing with other governmental purchasing units such as Buy Board. These agreements allow for cities to purchase certain goods and services at better rates. In order to be able to purchase cooperatively, the City must enter into an Interlocal Participation Agreement with Buy Board. This agreement is for a term of 1 year and automatically renews unless terminated by either party. Once executed, the City will be able to purchase from Buy Board agreements with providers who have participated in a sealed bid process in accordance with the Kentucky Model Procurement Code.

**Does this Agenda Action Item align with a Commission Priority? No**

**If yes, please list the Commission Priority:**

**Communications Plan:**

**Funds Available:** Account Name:  
Account Number:

**Staff Recommendation:** To issue a Municipal Order to approve an Interlocal Agreement for Cooperative Purchasing with Buy Board to allow for the purchase of certain services and goods at cost savings to the City.

**Attachments:**

1. MO Interlocal Agreement - Buy Board 2024
2. BuyBoard\_National Purchasing Cooperative



# Agenda Action Form

## Paducah City Commission

Meeting Date: June 25, 2024

Short Title: Authorize the Acceptance of a 2024 Kentucky 911 Services Board Grant in the Amount of \$99,653 - **B. LAIRD**

Category: Municipal Order

Staff Work By: Anthony Copeland, Ariana  
Kitty, Hope Reasons  
Presentation By: Brian Laird

**Background Information:** The 911 Services Board Grant Program was created in 2006 to help Public Safety Answering Points (PSAP) acquire E911 equipment, and is now focused on supporting the Next Gen 911 Road Map and enhanced NG911 Mapping Guide standards. One of the basic components of the NG911 Road Map is the capture of text, photo, and video data. The Paducah Police Department requested \$99,653 for data capture/recording hardware and software that will work in conjunction with the new radio system upgrade. The Commission approved the application for this grant with MO 2869 on March 26, 2024. The grant requires a 10% match in the amount of \$11,072 for a total project cost of \$110,725.

Does this Agenda Action Item align with a Commission Priority? Yes

If yes, please list the Commission Priority: 911 Radio Upgrades

Communications Plan:

Funds Available: Account Name: Computer Software Maintenance

Account Number: 20004001 522020

**Staff Recommendation:** Authorize the acceptance of the 911 Services Board Grant and the Mayor to sign all documentation related to same.

**Attachments:**

1. MO accept - 911 Services Board Grant 2024

# Agenda Action Form

## Paducah City Commission

Meeting Date: June 25, 2024

Short Title: Authorize the Acceptance of a State and Local Cybersecurity Security Grant in the Amount of \$50,000 - **E.STUBER**

Category: Municipal Order

Staff Work By: Eric  
Stuber, Hope Reasons  
Presentation By: Eric  
Stuber

**Background Information:** The FY 2023 State and Local Cybersecurity Grant Program (SLGCP) addresses the 2020-2024 DHS Strategic Plan by helping DHS achieve Goal 3: Secure Cyberspace and Critical Infrastructure. This includes assessing and countering evolving cybersecurity risks. Additionally, the FY 2023 SLCGP supports the 2022-2026 FEMA Strategic Plan, which outlines a bold vision with three ambitious goals, including Promote and Sustain a Ready FEMA and Prepared Nation. The FY 2023 SLCGP also aligns with the Cybersecurity and Infrastructure Security Agency's (CISA) 2023–2025 Strategic Plan, which encompasses Goal 1: Cyber Defense, Goal 2: Risk Reduction and Resilience and Goal 3: Operational Collaboration.

The City of Paducah Technology Department requested \$40,000 to conduct internal and external cybersecurity vulnerability assessments. Initially, the grant required a 20% match of \$10,000 for a total project cost of \$50,000. However, since the application was submitted, the match requirement has been waived and the City is being awarded the full amount of \$50,000. Matching funds are no longer required. The Board of Commissioners approved the application for this grant with MO 2783 on September 5, 2023.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:  
Account Number:

**Staff Recommendation:** Authorize the acceptance of the State and Local Cybersecurity Grant and the Mayor to sign all documentation related to same.

Attachments:

1. MO accept - Cybersecurirty Grant

# Agenda Action Form Paducah City Commission

Meeting Date: June 25, 2024

Short Title: City of Paducah Title VI Program Plan Adoption - **S. WILCOX**

Category: Municipal Order

Staff Work  
By: Stefanie  
Wilcox  
Presentation  
By: Stefanie  
Wilcox

**Background Information:** The City of Paducah (City), as a federal grant recipient, is required by the Federal Transit Administration (FTA) to conform to Title VI of the Civil Rights Act of 1964 and its amendments. Section 601 of Title VI of the Civil Rights Act of 1964 requires that “No person in the United States, on the grounds of race, color or national origin be excluded from participation in, be denied the benefits of, or be subjected to discrimination, under any program or activity receiving Federal financial assistance.” Presidential Executive Order 12898 addresses environmental justice in minority and low-income populations. Presidential Executive Order 13166 addresses services to those individuals with limited English proficiency. The City is committed to enforcing the provisions of Title VI and protecting the rights and opportunities of all persons associated with the agency. The city’s commitment includes following all applicable laws and regulations that affect the region and those organizations, both public and private, which participate and benefit through our programs. The City will take positive and realistic affirmative steps to ensure that all persons and/or firms wishing to participate in its programs are given an equal and equitable chance to participate. Along with the Title VI Program, a Disability Nondiscrimination Policy and an accommodation request process will be created as well.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:  
Account Number:

**Staff Recommendation:** Approve and implement the City of Paducah Title VI Program Plan effective July 1, 2024, with the Disability Nondiscrimination Policy.

**Attachments:**

1. MO Title VI Program Plan FY25
2. FINAL COP Title VI Plan FY25

# Agenda Action Form

## Paducah City Commission

Meeting Date: June 25, 2024

**Short Title:** Accept recommendation from Sports Tourism Commission for evaluated bids for Paducah Sports Park for Bid Package 01 - Site: Field Turf and approve construction contracts with Sprinturf in the amount of \$6,321,087.00 - **A. CLARK & D. JORDAN**

**Category:** Municipal Order

**Staff Work By:** Amie Clark  
**Presentation By:** Amie Clark, Daron Jordan

**Background Information:** PFGW Architects, on behalf of the Sports Tourism Commission, McCracken County Fiscal Court, and City of Paducah released a Request for Bids on February 17 for Field Turf for the Paducah Sports Park. Bid Opening was held March 26. Eight (8) bids were submitted.

A selection committee with representation from the Fiscal Court, City, Design Team, and Operations Team was formed to review and evaluate the bids. After review, the committee recommends moving forward with a contract for services with Sprinturf for the Field Turf portion of the project.

Per the ILA, the McCracken County Sports Tourism commission must approve and make a recommendation to both the Fiscal Court and the City Commission for consideration and approval of construction contracts. The McCracken County Sports Tourism Commission approved the recommendation from the selection committee on Monday, June 10, and proceeds with a recommendation for a contract for services with Sprinturf.

Accept recommendation from the Sports Tourism Commission and authorize execution of a contract for services with Sprinturf in the amount of \$6,321,087.00 for Bid Package 1: Site - Field Turf for the Paducah Sports Park project.

**Does this Agenda Action Item align with a Commission Priority? Yes**

If yes, please list the Commission Priority: Paducah Sports Park

**Communications Plan:**

**Funds Available:** Account Name:  
Account Number:

**Staff Recommendation:** Accept and approve

**Attachments:**

1. MO Field Turf Spinturf
2. A101-2017 - DRAFT\_Final Bid Package 1A-Field Turf (1)

# Agenda Action Form

## Paducah City Commission

Meeting Date: June 25, 2024

**Short Title:** Accept recommendation from Sports Tourism Commission for evaluated bids for Paducah Sports Park for Bid Package 01 - Site: Lighting and approve construction contracts with Musco in the amount of \$2,264,475.00 - **A. CLARK & D. JORDAN**

**Category:** Municipal Order

**Staff Work By:** Amie Clark  
**Presentation By:** Amie Clark, Daron Jordan

**Background Information:** PFGW Architects, on behalf of the Sports Tourism Commission, McCracken County Fiscal Court, and City of Paducah released a Request for Bids on February 17 for Field Lighting for the Paducah Sports Park. Bid Opening was held March 26. Five (5) bids were submitted.

A selection committee with representation from the Fiscal Court, City, Design Team, and Operations Team was formed to review and evaluate the bids. After review, the committee recommends moving forward with a contract for services with Musco for the Lighting portion of the project.

Per the ILA, the McCracken County Sports Tourism commission must approve and make a recommendation to both the Fiscal Court and the City Commission for consideration and approval of construction contracts. The McCracken County Sports Tourism Commission approved the recommendation from the selection committee on Monday, June 10, and proceeds with a recommendation for a contract for services with Musco.

Accept recommendation from the Sports Tourism Commission and authorize execution of a contract for services with Musco in the amount of \$2,264,475.00 for Bid Package 1: Site - Lighting for the Paducah Sports Park project.

**Does this Agenda Action Item align with a Commission Priority? Yes**

If yes, please list the Commission Priority: Paducah Sports Park

**Communications Plan:**

**Funds Available:** Account Name:  
Account Number:

**Staff Recommendation:** Approve

**Attachments:**

1. MO Field Lighting Musco
2. A101-2017 - DRAFT\_Final Bid Package 1B-Field Lighting (1)

# Agenda Action Form

## Paducah City Commission

Meeting Date: June 25, 2024

**Short Title:** Accept recommendation from Sports Tourism Commission for evaluated bids for Paducah Sports Park for Bid Package 01 - Site/Civil and Bid Package 02 - Buildings and approve construction contracts with A&K Construction in the amount of \$47,771,839.00 - **A. CLARK & D. JORDAN**

**Category:** Municipal Order

Staff Work By: Amie  
Clark  
Presentation By: Amie  
Clark, Daron Jordan

**Background Information:** PFGW Architects, on behalf of the Sports Tourism Commission, McCracken County Fiscal Court, and City of Paducah released a Request for Bids on February 17 for Site/Civil for the Paducah Sports Park. Bid Opening was held March 26. Three (3) bids were submitted. Bid Package 02: Buildings was released on March 23. Bid Opening was held April 30. Two (2) bids were submitted.

A selection committee with representation from the Fiscal Court, City, Design Team, and Operations Team was formed to review and evaluate the bids. A&K Construction submitted bids for both Bid Package 01 and Bid Package 02, and was the apparent low bidder for both packages. After review, the selection committee recommended a contract with A&K Construction for both packages.

Per the ILA, the McCracken County Sports Tourism commission must approve and make a recommendation to both the Fiscal Court and the City Commission for consideration and approval of construction contracts. The McCracken County Sports Tourism Commission approved the recommendation from the selection committee on Monday, June 10, and proceeds with a recommendation for a contract for services with A&K Construction.

Accept recommendation from the Sports Tourism Commission and authorize execution of a contract for services with A&K Construction in the amount of \$47,771,839.00 for Bid Package 1: Site/Civil and Bid Package 02: Buildings for the Paducah Sports Park project.

**Does this Agenda Action Item align with a Commission Priority? Yes**

If yes, please list the Commission Priority: Paducah Sports Park

**Communications Plan:**

**Funds Available:** Account Name:  
Account Number:

**Staff Recommendation:** Approve

**Attachments:**

1. MO A&K Construction Sports Park
2. A101-2017 - DRAFT\_Final Bid Package 1C Site 2A Buildings (1)

# Agenda Action Form Paducah City Commission

Meeting Date: June 25, 2024

**Short Title:** Accept recommendation from Sports Tourism Commission for Paducah Sports Park for Bid Package 02 - Food and Beverage and approve contract for services with Stafford Smith in the amount of \$608,833.00 - **A. CLARK & D. JORDAN**

**Category:** Municipal Order

Staff Work By: Amie  
Clark  
Presentation By: Amie  
Clark, Daron Jordan

**Background Information:** PFGW Architects, on behalf of the Sports Tourism Commission, McCracken County Fiscal Court, and City of Paducah released a Request for Bids on March 23 for Food and Beverage for the Paducah Sports Park. Bid Opening was held April 30. One (1) bid was submitted.

A selection committee with representation from the Fiscal Court, City, Design Team, and Operations Team was formed to review and evaluate the bids. After review, the committee recommends moving forward with a contract for services with Stafford Smith for the Food and Beverage portion of the project.

Per the ILA, the McCracken County Sports Tourism commission must approve and make a recommendation to both the Fiscal Court and the City Commission for consideration and approval of construction contracts. The McCracken County Sports Tourism Commission approved the recommendation from the selection committee on Monday, June 10, and proceeds with a recommendation for a contract for services with Stafford Smith.

Accept recommendation from the Sports Tourism Commission and authorize execution of a contract for services with Stafford Smith in an amount not to exceed \$608,833.00 for Food and Beverage for the Paducah Sports Park project.

**Does this Agenda Action Item align with a Commission Priority? Yes**

If yes, please list the Commission Priority: Paducah Sports Park

**Communications Plan:**

**Funds Available:** Account Name:  
Account Number:

**Staff Recommendation:** Approve

**Attachments:**

1. A101-2017 - DRAFT Final Bid Package 2B\_Food Services (2)
2. MO Food & Beverage Stafford Smith

# Agenda Action Form

## Paducah City Commission

Meeting Date: June 25, 2024

Short Title: Approve an Ordinance Creating a Real Estate Parcel Fee for the Funding of 911 Services, Maintenance, and Equipment - **D. JORDAN**

Category: Ordinance

Staff Work By: Daron Jordan,  
Jonathan Perkins  
Presentation By: Daron Jordan

**Background Information:** The City of Paducah and McCracken County have entered into an Interlocal Cooperation Agreement for the provision of joint 911 services. There is currently a fee-based system for financial support based upon a per-month charge on “land-line” phones in Paducah, McCracken County, Kentucky. Due to the ever-increasing use and reliance on mobile phones and the concomitant decreasing existence of land-line phones has resulted in a significant decrease in revenues to support the operations of emergency 911 communication services in Paducah, McCracken County. The reduction in revenues has resulted in inadequate funding to continue operating emergency 911 communication services in Paducah, McCracken County, Kentucky. A real estate parcel fee would assist in the funding of emergency 911 communication services and also ensure the distribution of funding to a broader range of citizens rather than just those who have land-line phones

This ordinance establishes an annual parcel fee on all occupied individual residential units and all occupied individual commercial, religious, charitable, educational, and public use units located within the territorial limits of the City of Paducah. The fee will be used for the delivery of Enhanced 911 emergency telephone service and the associated maintenance of systems and devices, including but not limited to, operating costs of the Paducah-McCracken County 911 Services Center and purchase and maintenance of E911 equipment.

The ordinance sets annual parcel fees as follows:

- Super Commercial Unit (contains structure in excess of 25,000 sq. ft.) \$1,550
- Large Commercial Unit (contains structure between 7,500 and 25,000 sq. ft.) \$860
- Medium Commercial Unit (contains structure between 2,500 and 7,500 sq. ft.) \$325
- Small Commercial Unit (structure between 1 and 2,500 sq. ft.) \$210
- Parking Lots \$150
- Public Use Units (emergency service, governmental, religious, charitable, and educational) \$35
- Residential Units \$45

Parcel fees shall be placed upon the City of Paducah’s property tax bills beginning with the 2024 tax bill and continuing every year thereafter. The due dates will be the same as the property tax due dates set by the Board of Commissioners. In the first year, occupied rental units will be eligible to claim a rebate of \$22.50 per unit against the annual fee due.

Does this Agenda Action Item align with a Commission Priority? Yes

If yes, please list the Commission Priority: 911 Radio Equipment Upgrade, Governance, and Revenue

Communications Plan:



Funds Available: Account Name:  
Account Number:

Staff Recommendation: Approval.

Attachments:

1. ORD Parcel Fee Ordinance 6-20-24

# Agenda Action Form Paducah City Commission

Meeting Date: June 25, 2024

Short Title: Approve Section 8 Housing Choice Voucher Program FY25 Budget - **LASICA McEWEN**

Category: Ordinance

Staff Work  
By: Lasica  
McEwen  
Presentation  
By: Lasica  
McEwen

**Background Information:** Pursuant to 24 CFR § 990.315 the Section 8 Housing Choice Voucher Program is required to submit approval of its annual operating budget to the US Department of Housing and Urban Development (HUD). The City Commission is the approving authority for the Section 8 budget. This action approves the annual operation budget for the Section 8 Housing Choice Voucher Program for Fiscal Year 2025 as attached.

Does this Agenda Action Item align with a Commission Priority? No  
If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:  
Account Number:

Staff Recommendation: Approval.

Attachments:

1. ORD Section 8 Budget FY 24-25
2. Resolution 892-24 Section 8 (003)