



**CITY COMMISSION MEETING
AGENDA FOR FEBRUARY 10, 2026
5:00 PM
CITY HALL COMMISSION CHAMBERS
300 SOUTH FIFTH STREET**

*Any member of the public who wishes to make comments to the Board of Commissioners is asked to fill out a Public Comment Sheet and place it in the box located at the end of the Commissioner's desk on the left side of the Commission Chambers. The Mayor will call on you to speak during the **Public Comments** section of the Agenda.*

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE Cub Scout Troop 2470

ADDITIONS/DELETIONS

PRESENTATION Tree Advisory Board Annual Update - Jonathan Perkins, Chairperson

PUBLIC COMMENTS

MAYOR'S REMARKS

Items on the Consent Agenda are considered to be routine by the Board of Commissioners and will be enacted by one motion and one vote. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent Agenda and considered separately. The City Clerk will read the items recommended for approval.

I. <u>CONSENT AGENDA</u>			
	A.	Approve Minutes for January 16, 2026 and January 27, 2026, Board of Commissioners meeting	
	B.	Receive & File Documents	
	C.	Personnel Actions	
	D.	Authorize a Contract Between the City and the International Association of Fire Fighters in the Amount of \$45,000 for Fire Ground Survival Train the Trainer Course - S. KYLE	
	E.	Authorize Contract Modification No. 2 with Avaniti Restaurant Solutions for the Paducah Sports Park - A. CLARK & J. CANTER	
	F.	Authorize an Amendment to the City's Contract with Kistner Eddy Executive Services (KEES) for the Hotel Metropolitan Executive Director Search - H. REASONS	
	G.	Authorize the City Manager to Release a Request for Proposals for the City Hall Stabilization Project - C. YARBER	
	H.	Contract for the 2026-2027 Street Resurfacing Program - G. GUEBERT	

	II.	<u>ORDINANCE(S) - ADOPTION</u>	
		A.	Amend Code of Ordinances to Authorize Golf Carts - L. PARISH
		B.	Authorize a Street Name Change From Downs Drive to Steve Doolittle Drive - MAYOR BRAY
		C.	Melody Lane Street Acceptance Plat Approval and Surety Agreement Approval - G. GUEBERT
	III.	<u>ORDINANCE(S) - INTRODUCTION</u>	
		A.	Repeal and Replace Chapter 42 of the Code of Ordinances related to Rental Occupancy - G. CHERRY
		B.	Approve Mid-Year Budget Amendment - A. KYLE
	IV.	<u>DISCUSSION</u>	
		A.	Household Bulk Item Collection Pilot Program - C. YARBER
	V.	<u>COMMENTS</u>	
		A.	Comments from the City Manager
		B.	Comments from the Board of Commissioners
	VI.	<u>EXECUTIVE SESSION</u>	

Agenda Action Form

Paducah City Commission

Meeting Date: February 10, 2026

Short Title: Authorize a Contract Between the City and the International Association of Fire Fighters in the Amount of \$45,000 for Fire Ground Survival Train the Trainer Course - **S. KYLE**

Category: Municipal Order

Staff Work
By: Chris Owen
Presentation
By: Steve Kyle

Background Information: On November 27, 2024, the Paducah Board of Commissioners approved Municipal Order #2988, authorizing an Assistance to Firefighters Grant Application in the amount of \$51,300 for Fire Ground Survival Training and an additional prop for training. The grant was awarded in September 2025, and the Commission accepted the award with MO #3144 on 10/2/25. The Paducah Fire Department will now be entering into a contract with the International Association of Firefighters for Fire Ground Survival Train-the-Trainer Course in the amount of \$45,000.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority: [Commission Priorities List](#)

Communications Plan:

Funds Available: Account Name: Other Contractual Services

Account Number: 1000 1801 523070

Staff Recommendation: Authorize the contract between the City and IAFF in the amount of \$45,000 and for the Mayor to sign all documentation related to same.

Attachments:

1. 6249.IAFF FGS Contract Paducah KY 2026_IAFF signed
2. MO - contract-IAFF – Fire Ground Survival Train the Trainer Course

Agenda Action Form Paducah City Commission

Meeting Date: February 10, 2026

Short Title: Authorize Contract Modification No. 2 with Avaniti Restaurant Solutions for the Paducah Sports Park - **A. CLARK & J. CANTER**

Category: Municipal Order

Staff Work By: Amie Clark
Presentation By: Amie Clark, Jeff
Canter

Background Information: On February 4, 2026, the Sports Tourism Commission approved Contract Modification No. 2 in the amount of \$8,775.00 for Avanti Restaurant Solutions, and recommends approval for the walk-in refrigeration system at the Paducah Sports Park Project.

Updated contract amount of \$666,578.56.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority: [Commission Priorities List](#)

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approve

Attachments:

1. Avanti CO 002 - Final
2. MO - contract modification 2 – Avanti Solutions – Sports Park

Agenda Action Form

Paducah City Commission

Meeting Date: February 10, 2026

Short Title: Authorize an Amendment to the City's Contract with Kistner Eddy Executive Services (KEES) for the Hotel Metropolitan Executive Director Search - **H. REASONS**

Category: Municipal Order

Staff Work
By: Hope
Reasons
Presentation
By: Hope
Reasons

Background Information: On June 10, 2025, the Paducah Board of Commissioners approved Municipal Order No. 3054, authorizing a contract between the City of Paducah and KEES Executive Search Firm to recruit an Executive Director for the Hotel Metropolitan. The initial recruitment process has been completed, and three candidates were presented to the hiring committee established under the Co-Stewardship Agreement between the City of Paducah and the Uppertown Heritage Foundation (UHF). The hiring committee consists of Mayor George Bray, Ms. Betty Dobson, Founder of UHF, and Ms. Rosa Parks, Founder and current President of the UHF Board. Following interviews with the finalists, the UHF Board determined that a revised compensation range was necessary to strengthen the candidate pool and approved an increase in the position's salary from \$80,000 to a range of \$95,000–\$120,000 on January 21, 2026. The proposed contract addendum provides for the additional fees required for KEES to conduct a second recruitment process.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority: [Commission Priorities List](#)

Communications Plan:

Funds Available: Account Name:

Account Number: MR0102

Staff Recommendation: Authorize the contract addendum with KEES and for the Mayor to sign all documentation related to same.

Attachments:

1. MO contract - KEES Executive Search Firm – Hotel Metropolitan Director – Amendment 1
2. 20260205_KEES-Contract-Addendum_City-of-Paducah-HM-ED

Agenda Action Form Paducah City Commission

Meeting Date: February 10, 2026

Short Title: Authorize the City Manager to Release a Request for Proposals for the City Hall Stabilization Project - **C. YARBER**

Category: Municipal Order

Staff Work
By:
Presentation
By:

Background Information: In February 2025, a piece of concrete fell from the overhead canopy onto the podium below at City Hall. The podium was immediately closed to use except for the front and rear entrance areas. On March 7, 2025, BFW/Marcum was called on site to perform a structural assessment to provide recommendations for remediation of the issue. BFW/Marcum has worked on previous projects, most recently in 2017-2018, that addressed the canopy's sagging corners and concrete issues due to water infiltration and weathering. As stated in the assessment dated June 19, 2025, the goal was to determine whether the issue could recur and whether they are preventable going forward. After their assessment, BFW/Marcum determined this issue could recur and will require significant structural repair to the canopy.

The exterior drainage system for City Hall involves a series of drains running under the podium. This system has deteriorated due to age to the point that repair is necessary to prevent flooding of City Hall's basement. During work on the canopy's support columns, the drainage system will be accessible. Therefore, it is most feasible to perform repairs to the drainage system during the repair to the canopy.

Does this Agenda Action Item align with a Commission Priority? No
If yes, please list the Commission Priority: [Commission Priorities List](#)

Communications Plan:

Funds Available: Account Name: City Hall Canopy
City Hall Drainage

Account Number: PF0095
PF0094

Staff Recommendation: Authorize the City Manager to release an RFP for Design, Engineering, and Construction Administration and Inspection to repair the City Hall Canopy and Drainage System.

Attachments:

1. BFW Structural Assessment - Paducah City Hall (6.19.25)
2. MO - RFP – City Hall Stabilization Project

Agenda Action Form

Paducah City Commission

Meeting Date: February 10, 2026

Short Title: Contract for the 2026-2027 Street Resurfacing Program - **G. GUEBERT**

Category: Municipal Order

Staff Work
By: Brandy
Topper-Curtiss
Presentation
By: Greg Guebert

Background Information: On January 28, 2026, sealed bids were received for the City of Paducah's 2026-2027 Street Resurfacing Program. This program consists primarily of the bituminous resurfacing and milling of city streets in accordance with the yearly street resurfacing program. Jim Smith Contracting Company, LLC submitted the only bid for the unit bid prices shown on the attached bid tab. The contract unit prices shall begin upon execution of the contract and end December 31, 2027. The contract has the option for an additional one-year renewal, ending December 31, 2028, upon the mutual agreement of both parties.

In accordance with the Specifications, the Contract unit prices may be adjusted in accordance with Section 109.07 "Price Adjustments" of the Kentucky Transportation Cabinet Department of Highways Standard Specifications for Road and Bridge Construction, latest edition.

Does this Agenda Action Item align with a Commission Priority? Yes
If yes, please list the Commission Priority: Quality of Life; Stormwater; Growth

Communications Plan:

Funds Available: Account Name: MAP

Account Number: 23002217 542270

Staff Recommendation: To receive and file the bid submitted for the 2026-2027 Street Resurfacing Program and adopt an Ordinance authorizing the Mayor to enter into an agreement with Jim Smith Contracting Company, LLC., for the unit prices listed on the attached bid tab for the 2026 and 2027 calendar year ending December 31, 2027, and allow "Price Adjustments" in accordance with the Kentucky Transportation Cabinet Department of Highways Standard Specifications for Road and Bridge Construction, latest edition; and to authorize the Mayor, subsequent to the recommendation of the City Engineer, to execute a "One-Year Renewal Agreement" extending the contract time period for the 2028 calendar year ending December 31, 2028, upon the mutual agreement of both parties.

Attachments:

1. MO resurfacing 2026-2027– Jim Smith Contracting
2. Advertisement
3. 2026-2027_Smith bid packet_2026-01-28
4. 00500 - Agreement
5. Bid Tab
6. Advertisement

Agenda Action Form

Paducah City Commission

Meeting Date: February 10, 2026

Short Title: Amend Code of Ordinances to Authorize Golf Carts - **L. PARISH**

Category: Ordinance

Staff Work By: Lindsay Parish, Brian Laird, Greg Guebert,
Michelle Smolen, Daron Jordan
Presentation By: Lindsay Parish

Background Information: This ordinance allows golf carts to operate on City of Paducah streets with posted speed limits of **25 mph** or less. Golf carts must be inspected by the McCracken County Sheriff's Office, permitted by the Paducah Police Department, insured, and operated only between sunrise and sunset. Operators must hold a valid driver's license, display a slow-moving vehicle emblem, and follow all traffic laws. Golf carts may cross state-maintained roadways where the speed limit is 35 mph or less, but cannot be driven along those roadways.

A \$25 permit is required, valid until the golf cart changes ownership. The Police Department may deny, suspend, or revoke permits for safety or compliance violations, with appeal rights through the City Manager.

Exemptions are provided for city-owned golf carts, riverboat tourism shuttles at the riverfront, and carts used within permitted special events. Violations are misdemeanors, punishable by up to 30 days in jail and/or by fines of \$20 to \$500. The ordinance ensures safe and consistent operation of golf carts within city limits.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation:

Attachments:

1. Golf Carts Final

Agenda Action Form

Paducah City Commission

Meeting Date: February 10, 2026

Short Title: Authorize a Street Name Change From Downs Drive to Steve Doolittle Drive - **MAYOR BRAY**

Category: Ordinance

Staff Work
By: Melanie
Townsend
Presentation
By: Mayor George
Bray

Background Information: A RESOLUTION was received from the McCracken County Fiscal Court requesting that the street named Downs Drive be renamed to "Steve Doolittle Drive." This road connects Park Avenue to the new Paducah Sports Park.

The McCracken County Sports Tourism Commission has also voted to name the internal roadway at Paducah Sports Park Steve Doolittle Drive.

The only address affected will be 150 Downs Dr, which is owned by the McCracken County Fiscal Court and is associated with the Paducah Sports Park.

If approved, renaming this street will require an address change in all records associated with the affected parcel. Examples of records that will need to be revised include, but are not limited to, all mail and postal delivery records; all state, county, city, and mapping records; utilities; 911, Police, Fire, and GPS services.

Does this Agenda Action Item align with a Commission Priority? No
If yes, please list the Commission Priority: [Commission Priorities List](#)

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Adopt an Ordinance authorizing the street name of Downs Drive to be changed to Steve Doolittle Drive.

Attachments:

1. ORD st name change-Downs Drive to Steve Doolittle Drive
2. McCracken Co Fiscal Court_Resolution_2025-10_re-Downs Dr
3. Downs Dr_area map

Agenda Action Form

Paducah City Commission

Meeting Date: February 10, 2026

Short Title: Melody Lane Street Acceptance Plat Approval and Surety Agreement Approval - **G. GUEBERT**

Category: Ordinance

Staff Work
By: Melanie
Townsend
Presentation
By: Greg
Guebert

Background Information: In August 2025, a Waiver of Subdivision was approved for Chapman Property Development, LLC.

On September 15, 2025, the Paducah Engineering Department approved a Site Development Plan for the Vermont Street Apartments.

On January 6, 2026, the Paducah Engineering Department received the final Street Acceptance Plat for Melody Lane.

The Developer intends to build and dedicate a new street, to be named Melody Lane, to provide access to the new development. The City Engineer required \$150,000 in surety to be submitted for the completion of the public improvements. Chapman Property Development, LLC has submitted a \$150,000 surety in the form of a Subdivision Surety Bond issued by Merchants Bonding Company for completion of the public improvements pursuant to the City of Paducah Ordinances.

Does this Agenda Action Item align with a Commission Priority? No
If yes, please list the Commission Priority: [Commission Priorities List](#)

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: To adopt an Ordinance authorizing the Mayor to execute the Street Acceptance Plat, Surety Agreement with Chapman Property Development LLC, and accept the dedication of the public improvements as shown on the Street Acceptance Plat for Melody Lane.

Attachments:

1. ORD Melody Lane – Chapman Property Development
2. 100-VERMONT-ST-Signed Site Development Plan
3. Melody Lane_Street Acceptance Plat
4. Melody Lane_Surety Agreement
5. MelodyLane_Surety Bond

Agenda Action Form

Paducah City Commission

Meeting Date: February 10, 2026

Short Title: Repeal and Replace Chapter 42 of the Code of Ordinances related to Rental Occupancy - **G. CHERRY**

Category: Ordinance

Staff Work
By: Greg
Cherry
Presentation
By: Greg
Cherry

Background Information: The updates to Paducah's Residential Rental Occupancy Permit Ordinance (Chapter 42, Article III) aim to improve safety, clarify enforcement procedures, and enhance transparency for both landlords and tenants. Changes include redefining inspection timelines, expanding the authority of the Code Official, introducing a Certificate of Compliance for code-abiding properties, and creating a public list of compliant rental units. The update emphasizes tenant privacy rights and removes the requirement for an occupancy permit before utility service can be established.

Does this Agenda Action Item align with a Commission Priority? Yes
If yes, please list the Commission Priority: Rental Property Occupancy Permitting

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation:

Attachments:
1. ORD Rental Ordinance Repealing and Replacing

Agenda Action Form

Paducah City Commission

Meeting Date: February 10, 2026

Short Title: Approve Mid-Year Budget Amendment - **A. KYLE**

Category: Ordinance

Staff Work
By: Audra Kyle
Presentation
By: Audra Kyle

Background Information: This agenda item presents a mid-year budget amendment to address adjustments identified since the adoption of the FY2026 budget. The proposed amendment reflects necessary changes across multiple funds and budget categories resulting from updated information, operational needs, and timing of projects. This action aligns with best practices in municipal financial management and allows staff to ensure the budget remains accurate, transparent, and aligned with Commission direction.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approval.

Attachments:

1. ORD budget amend FY26 Midyear
2. FY2026 Midyear Amendment Descriptions